Practical Project - Iteration 3

Group Meeting Report 2

| Notice of Meeting and Agenda | Date: 20/05/2025Time: 1:00 pm – 3:00pmLocation: EIT Campus |
| --- | --- |

|  | | | |
| --- | --- | --- | --- |
| Sponsor: | Dr. Mozahaeva Anastasia. | Name of Group: | TungstenPC. |
| Group Lead: | Geronimo Gerard P. Yu IV. | Note taker: N/A. |  |
| **Attendees:** | Deacon H. Watt, Shawn M. Peipi. | | |
| **Absent:** | N/A. | | |
| **Please bring:** | N/A. | | |
| **Agenda items:** | 1. Creating User Testing Report. 2. Complete Progress Report. | | |

# Minutes

| Agenda Item 1: | Creating User Testing Report. | Presenter: | Geronimo Gerard P. Yu IV. |
| --- | --- | --- | --- |

#### Discussion:

We created a user testing report which is needed for iteration 3. This helps record and show the errors in the website and also what is working.

#### Conclusions:

The user testing report was finalized and it details what does work and doesn't work on the website which was tested.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Created Template. | Shawn M. Peipi. | 31/05/25 |
| * Reviewed Website. | Deacon H. Watt. | 31/05/25 |
| * Recorded Website Errors. | Geronimo Gerard P. Yu IV. | 31/05/25 |

| Agenda Item 2: | Complete Progress Report. | Presenter: | Shawn M. Peipi. |
| --- | --- | --- | --- |

#### Discussion:

We created the final progress report of the project which summarises each iteration in detail in order for our stakeholders to understand the progression of the project.

#### Conclusions:

We finalised the progress report, detailing how our project progressed over the assigned timeline.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Reviewed Previous Iterations. | Shawn M. Peipi. | 31/05/25 |
| * Created Report. | Geronimo Gerard P. Yu IV. | 31/05/25 |
| * Uploaded File to GitHub. | Deacon H. Watt. | 31/05/25 |

# Other Information

#### Resources:

Email, Word, GitHub, Google Docs,

#### Date of next meeting: N/A